

This form is to be used to request a withdrawal, from any existing ISA or Unit Trust/OEIC account. Please complete this form in **BLOCK CAPITALS** and return to: IFSL, Marlborough House, 59 Chorley New Road, Bolton BL1 4QP, via email at [dealing@ifslfunds.com](mailto:dealing@ifslfunds.com), by facsimile on 01204 533045 or to your financial adviser.

**SECTION A - PERSONAL DETAILS - please complete this section in full as this is mandatory**

Title  Surname  Forename(s)

Permanent residential address

Postcode

Nationality  Date of birth

National insurance number            If you do not have a NI number please tick this box

Telephone number

Email address

Existing holder ID / account number (if known)

Where you have provided an email address, information and documentation relevant to the operation and maintenance of your account will be sent via email. Please tick this box if you wish to receive this via the post.

**SECTION B - WITHDRAWAL DETAILS - please complete this section with details of your withdrawal. This section is mandatory**

Existing fund name	SEDOL/ISIN of Fund	Withdrawal amount (cash)	OR Withdrawal amount (units/shares)
1.			
2.			
3.			
4.			
5.			
<b>TOTAL</b>			

Your fund(s) cannot fall below the minimum investment amount. Please refer to the fund prospectus for details of the minimum investment amounts, this can be found at [www.ifslfunds.com/literature](http://www.ifslfunds.com/literature). The Withdrawal Form must be received by IFSL no later than the relevant cut-off point for redemption as specified in the relevant fund(s) prospectus.

**Please provide bank details of where you wish the withdrawal to be paid to:**

When providing bank details please ensure these are accurate as we cannot accept any responsibility for payments made to incorrect account details provided here. Payment must be made to an account held in the name of one of the account holders.

Name of bank/building society

Name of account holder

Bank account number  Sort code

Roll number / building society reference

Please tick this box if you make a regular monthly investment into your account and would like to cancel your Direct Debit.

## SECTION C - PRIVACY NOTICE

We're committed to processing the personal data that you provide to us in line with the latest data protection and data privacy legislation in force within the United Kingdom. We'll use your information in order to provide the service detailed in this Withdrawal Form and to administer your investments, communicate with you and provide information on our products and services when you request it, meet our legal obligations and for the purposes of fraud prevention.

### Our full Privacy Notice

It's important that you understand how the personal information you give us will be used. We strongly advise that you read our full Privacy Notice, which you can find on our website at [www.ifslfunds.com](http://www.ifslfunds.com), or you can ask us for a copy.

### COMMUNICATING WITH YOU INCLUDING DIRECT MARKETING

We'd like to let you know about IFSL investment products and services we think would be of interest to you. However, we'll only contact you if you consent by ticking the boxes below.

#### Your marketing preferences

I'm happy for IFSL to contact me in the following ways about investment products, services and promotional offers that may be of interest.

Please tick here: By post  By phone  By email

You can withdraw your consent at any time by letting us know by post, phone or email. Please note we will continue to contact you with information relevant to the operation and maintenance of your account as required by law.

## SECTION D - DECLARATION - please ensure that all holders read and sign this section as this is mandatory

- I/We wish to make the above mentioned withdrawal(s) from my existing investment with IFSL
- I/We have reviewed the up-to-date version of the relevant fund(s) prospectus for the dealing deadlines for the processing of redemptions, which I/we understand is available from IFSL and also at [www.ifslfunds.com](http://www.ifslfunds.com)
- I understand that, for ISA accounts, any withdrawal(s) made cannot be subscribed back into the ISA without affecting the annual subscription limits.
- I have read the IFSL Privacy Notice concerning the use of my personal data

#### Holder 1

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date D | D | M | M | Y | Y | Y | Y

#### Holder 2

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date D | D | M | M | Y | Y | Y | Y

#### Holder 3

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date D | D | M | M | Y | Y | Y | Y

#### Holder 4

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date D | D | M | M | Y | Y | Y | Y

Investment Fund Services Limited (IFSL) is registered in England and Wales No. 06110770. Authorised and regulated by the Financial Conduct Authority and a member of The Investment Association.

 Investor Support: 0808 178 9321

 Email: [enquiries@ifslfunds.com](mailto:enquiries@ifslfunds.com)