

For use by individual and joint applicants. Please complete this form in **BLOCK CAPITALS** and return to: IFSL, Marlborough House, 59 Chorley New Road, Bolton BL1 4QP, via email at [dealing@ifslfunds.com](mailto:dealing@ifslfunds.com), by facsimile on 01204 533045 or to your financial adviser.

**SECTION A - PERSONAL DETAILS - please complete this section in full as this is mandatory**

If any holder has a residence outside of the UK, they must each submit a CRS-I form alongside this application form.

Title	Surname	Forename(s)
Permanent residential address		Postcode
Nationality	Date of birth    D   D   M   M   Y   Y   Y   Y	
National insurance number    X   X   X   X   X   X   X   X   X	If you do not have a NI number please tick this box <input type="checkbox"/>	
Telephone number		
Email address		
Existing holder ID / account number (if known)		
Account Designation (if required - maximum 30 characters)		
Where you have provided an email address, information and documentation relevant to the operation and maintenance of your account will be sent via email. Please tick this box if you wish to receive this via the post. <input type="checkbox"/>		

**SECTION B - JOINT HOLDERS - if applicable an account may have up to a maximum of four additional holders. If there are to be more than two additional holders please provide their details under separate cover.**

If any holder has a residence outside of the UK, they must each submit a CRS-I form alongside this application form.

Title	Surname	Forename(s)
Permanent residential address		Postcode
Nationality	Date of birth    D   D   M   M   Y   Y   Y   Y	
National insurance number    X   X   X   X   X   X   X   X   X	If you do not have a NI number please tick this box <input type="checkbox"/>	
Telephone number	Email address	
Title	Surname	Forename(s)
Permanent residential address		Postcode
Nationality	Date of birth    D   D   M   M   Y   Y   Y   Y	
National insurance number    X   X   X   X   X   X   X   X   X	If you do not have a NI number please tick this box <input type="checkbox"/>	
Telephone number	Email address	

**SECTION C - FINANCIAL ADVISER'S DETAILS - to be completed by your financial adviser if applicable**

Adviser's name/firm \_\_\_\_\_  
 Adviser's email address \_\_\_\_\_  
 FCA/FRN number \_\_\_\_\_  
 Agency code (if known) \_\_\_\_\_

Adviser's firm stamp

Please tick all which apply  
 Cancellation rights apply     Discretionary business     Advised business  
 Execution only     Portfolio management services

**SECTION D - INCOME INSTRUCTION & BANK DETAILS - please tick only one option. This section is mandatory**

When providing bank details please ensure these are accurate as we cannot accept any responsibility for payments made to incorrect account details which have been provided here.

**REINVEST INCOME**  
 (accumulation shares will be used where available)    **OR**     **PAY INCOME TO MY BANK ACCOUNT**  
 (see below)

**Cheques cannot be sent for dividend payments, if bank details are not provided income will be reinvested.**

Name of bank/building society \_\_\_\_\_  
 Name of account holder \_\_\_\_\_  
 Bank account number \_\_\_\_\_ Sort code \_\_\_\_\_  
 Roll number / building society reference \_\_\_\_\_

**SECTION E - INVESTMENT DETAILS - please provide details of your investment choices. This section is mandatory**

Fund name	SEDOL/ISIN of Fund	Lump Sum Investment	Monthly Amount
1.			
2.			
3.			
4.			
5.			
<b>TOTAL</b>			

**Lump Sum:** Payment can be sent via bank transfer to the 'Investment Fund Services Limited' Sort code 40-05-30 Account no. 54597761. and must include the main applicants full name as a reference. Alternatively payment can be made by cheque, up to a maximum amount of £100,000.00, made payable to IFSL.  
**Monthly:** Please ensure that Section F is fully completed to allow us to process your application.

**SECTION F - MANDATE DETAILS - INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT**

To: The Manager \_\_\_\_\_ Bank/building society \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_  
 Name(s) of Account Holder(s) \_\_\_\_\_  
 \_\_\_\_\_  
 Bank/Building Society Account Number    X | X | X | X | X | X | X | X | X | X  
 Branch Sort Code    X | X | - | X | X | - | X | X

**Service User: Investment Fund Services Ltd (IFSL),**  
 Marlborough House, 59 Chorley New Road, Bolton BL1 4QP  
**Service User No:** 2 | 4 | 6 | 5 | 6 | 6  
**Reference:** (to be completed by IFSL)  
 \_\_\_\_\_



**Instruction to your Bank or Building Society:** Please pay IFSL Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with IFSL and if so, details will be passed electronically to my Bank/ Building Society.

Print Name \_\_\_\_\_  
 Signature \_\_\_\_\_ Date D | D | M | M | Y | Y | Y | Y

Please be aware that any bank details provided in this section will override any existing bank details that we may hold for you, unless otherwise stated.

**We will write to you to confirm the date on which your Direct Debit will be collected.**

Investment Fund Services Limited (IFSL) is registered in England and Wales No. 06110770. Authorised and regulated by the Financial Conduct Authority and a member of The Investment Association.

## SECTION G - PRIVACY NOTICE

We're committed to processing the personal data that you provide to us in line with the latest data protection and data privacy legislation in force within the United Kingdom. We'll use your information in order to provide the service detailed in this Application Form and to administer your investments, communicate with you and provide information on our products and services when you request it, to meet our legal obligations and for the purposes of fraud prevention.

### Our full Privacy Notice

It's important that you understand how the personal information you give us will be used. We strongly advise that you read our full Privacy Notice, which you can find on our website at [www.ifsifunds.com](http://www.ifsifunds.com), or you can ask us for a copy.

### COMMUNICATING WITH YOU INCLUDING DIRECT MARKETING

We'd like to let you know about IFSL investment products and services we think would be of interest to you. However, we'll only contact you if you consent by ticking the boxes below.

#### Your marketing preferences

I'm happy for IFSL to contact me in the following ways about investment products, services and promotional offers that may be of interest.

Please tick here: **By post**  **By phone**  **By email**

You can withdraw your consent at any time by letting us know by post, phone or email. Please note we will continue to contact you with information relevant to the operation and maintenance of your account as required by law.

**SECTION H - DECLARATION - please ensure that you read and sign this section as this is mandatory**

- I/We declare that I/We have read and understood the relevant Key Investor Information Document (KIID), the Supplementary Information Document (SID) and the IFSL Terms & Conditions and agree to be bound to these. I/We understand that these documents form part of the terms and conditions of my/our investment in the fund(s) and are available at [www.ifslfunds.com](http://www.ifslfunds.com)
- I acknowledge that the full prospectus of the relevant fund(s) (which includes the risk warnings relevant to the fund(s) along with details of minimum investment amounts of the fund(s) and the dealing time deadlines for processing of subscriptions), are available from IFSL and also at [www.ifslfunds.com](http://www.ifslfunds.com)
- To the best of my/our knowledge and belief, all statements made in this application form are true and correct and I/We shall inform the plan manager immediately of any changes herein
- I/We declare that I am/We are 18 years of age or over and I/We wish to buy units/shares as set out above at the buying price prevailing at the first valuation point following receipt of this completed application
- I/We declare that I am not/We are not US Person(s) (either a resident or citizen) and acknowledge that US Persons cannot hold units/shares in the fund(s)
- All subscriptions made and to be made belong to me/us
- I/We have read the IFSL Privacy Notice concerning the use of my/our personal data

**Holder 1**

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date 

D		D		M		M		Y		Y		Y		Y
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**Holder 2**

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date 

D		D		M		M		Y		Y		Y		Y
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**Holder 3**

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date 

D		D		M		M		Y		Y		Y		Y
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**Holder 4**

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date 

D		D		M		M		Y		Y		Y		Y
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**SECTION I - THE DIRECT DEBIT GUARANTEE - please retain for your own records**

Banks and Building Societies may not accept Direct Debit Instructions for some types of account. This guarantee should be detached and retained by the payer.

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit IFSL will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request IFSL to collect a payment, confirmation of the amount and date will be given to you at the time of the request

- If an error is made in the payment of your Direct Debit, by IFSL or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society

- If you receive a refund you are not entitled to, you must pay it back when IFSL asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



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