

# Corporate Unit Trust/OEIC Account Application Form

## SECTION A COMPANY DETAILS

**This section is mandatory**

Please provide all of your company details.

### Account Designation

Each account can have a designation applied in order to identify the beneficial owner of the account. The account designation has a maximum 30 characters.

### Alternative trading names

Providing any alternative trading names will allow us to respond to future queries received from those trading names without the need to seek confirmation that a link between the companies exists.

### Client Identification

In order to comply with Money Laundering Regulations we are required to verify the status of all corporate entities.

### Overseas Entities

If you have an address registered outside of the UK, please ensure you submit a CRS-E form along with this application form. Failure to do so may result in your application being returned to you for full completion.

## SECTION E INVESTMENT DETAILS

**This section is mandatory.**

Please provide details of your investment choices. The SEDOL/ISIN of your chosen funds are available from your financial adviser. Alternatively they are available in the funds section of our website

[www.ifslfunds.com](http://www.ifslfunds.com). Minimum investment requirements are also available on the website within each fund prospectus.

Settlement payment for any deals placed should be sent to the following bank details prior to the application being received and must be sent from an account in the name of the main applicant:

**Account name IFSL Client Account**

**Sort code 40-05-30**

**Account number 54597761**

Investment Fund Services Limited (IFSL) is registered in England No. 06110770. Authorised and regulated by the Financial Conduct Authority.

## SECTION B BENEFICIAL OWNERSHIP

We're required to verify the identity of all beneficial owners, directors & persons of significant control. We do this by checking your details against an electronic identity verification platform. These checks won't have any impact on your credit rating. If we can't verify all identities we may write to you with further requirements. A beneficial owner is a person or company who has control of an asset even though it's held under a different name. Where a corporate entity is involved, a beneficial owner is anyone who controls 25% or more of the shares. A Person of Significant Control is any individual who has authority to operate or control the investment.

## SECTION C FINANCIAL ADVISERS DETAILS

If you are investing via a financial adviser they will need to complete this section.

## SECTION D INCOME INSTRUCTION & BANK DETAILS

**This section is mandatory.** Please let us know what you would like us to do with any income from your investment. If no bank account details are provided we are unable to pay out any income and this will instead be reinvested, using accumulation shares where available. NB cheques cannot be sent for dividend cheques. The payment must be made to a bank account in your company name.

## SECTION F MANDATE DETAILS

Please complete this section in full for monthly investments or leave this blank if you are investing a lump sum.

**NB** the bank account name must match the name of the Company.

## SECTION H PRIVACY NOTICE

Please inform us if you wish to be kept informed of our investment products and services.

## SECTION I DECLARATION

This section is mandatory. Please ensure you read this section fully and sign & date in the appropriate place.

**SECTION F - MANDATE DETAILS - INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT**

To: The Manager Bank/Building Society Service User: Investment Fund Services Ltd (IFSL)  
 Marlborough House, 59 Chorley New Road, Bolton BL1 4QP  
 Reference: to be completed by IFSL  
 Service User No: 2 2 4 5 5 4 4

Account Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Account Number: \_\_\_\_\_  
 Branch Sort Code: \_\_\_\_\_

Instruction to your Bank or Building Society: Please pay IFSL Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with IFSL and if so, details will be passed electronically to my Bank/Building Society.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 We will write to you to confirm the date on which your Direct Debit will be collected.

**SECTION G - AUTHORISED SIGNATORIES**  
 Please provide an original or certified copy of your most up to date signatory list.

**SECTION H - PRIVACY NOTICE**  
 We're committed to processing the personal data that you provide to us in line with the latest data protection and data privacy laws in force within the United Kingdom. We'll use your information in order to provide the service detailed in the Application Form and to administer your investments, communicate with you and provide information on our products and services when you request it, to meet our legal obligations and for the purposes of fraud prevention.

**Our Full Privacy Notice**  
 It's important that you understand how the personal information you give us will be used. We strongly advise that you read our full Privacy Notice, which you can find on our website at [www.ifslfunds.com](http://www.ifslfunds.com), or you can ask us for a copy.

**COMMUNICATING WITH YOU INCLUDING DIRECT MARKETING**  
 We'd like to let you know about IFSL investment products and services we think would be of interest to you. However, we'll only contact you if you consent by ticking the boxes below.

**Your marketing preferences**  
 I'm happy for IFSL to contact me in the following ways about investment products, services and promotional offers that may be of interest.  
 Please tick here: By post  By phone  By email

You can withdraw your consent at any time by letting us know by post, phone or email. Please note we will continue to contact you with information relevant to the operation and maintenance of your account as required by law.

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**SECTION I - DECLARATION - please ensure that you read and sign this section as this is mandatory**

THIS SECTION MUST BE SIGNED BY 2 PERSONS FROM YOUR MOST UP TO DATE SIGNATORY LIST UNLESS YOUR SIGNATORY LIST INDICATES OTHERWISE.

**I/We** (Name of Investor) have read and understood the relevant Key Investor Information Document (KIID), the Supplementary Information Document (SID) and the IFSL Terms & Conditions and agree to be bound to these. I/We understand that these documents form part of the terms and conditions of my/our investment in the fund(s) and are available at [www.ifslfunds.com](http://www.ifslfunds.com).

I acknowledge that the full prospectus of the relevant fund(s) (which includes the risk warnings relevant to the fund(s) along with details of minimum investment amounts of the fund(s) and the dealing time deadlines for processing of subscriptions), are available from IFSL and also at [www.ifslfunds.com](http://www.ifslfunds.com).

To the best of my/our knowledge and belief, all statements made in this application form are true and correct and I/We shall inform the plan manager immediately of any changes herein.

I/We declare that I am/We are 18 years of age or over and I/We wish to buy units/shares as set out above at the buying price prevailing at the first valuation point following receipt of this completed application.

I/We declare that I am not/We are not US Person(s) (either a resident or citizen) and acknowledge that US Persons cannot hold units/shares in the fund(s).

All subscriptions made and to be made belong to me/us.

I/We have read the IFSL Privacy Notice concerning the use of my/our personal data.

Client Name: \_\_\_\_\_ Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client Name: \_\_\_\_\_ Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION J - THE DIRECT DEBIT GUARANTEE - please retain for your own records.**

Banks and Building Societies may not accept Direct Debit Instructions for some types of account. This guarantee should be detached and retained by the payer.

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit IFSL will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request IFSL to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by IFSL or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when IFSL asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

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## SECTION G AUTHORISED SIGNATORIES

Please provide us an original or certified copy of your most up to date signatory list. For a certified copy, the certification must state "True Copy", must be in wet ink and must include the date the certification took place. It must be certified by 2 people who are themselves present on the authorised signatory list in question.

## SECTION J DD GUARANTEE

This section is to be retained by you. Please cut off this section before sending in your application.

### WHAT IS A KIID & SID?

The KIID (Key Investor Information Document) is a document which gives key information about a fund(s) including the nature and risk of the fund. The SID (Supplementary Information Document) is a document which provides additional useful information you should be aware of before investing with IFSL. These documents are available within the funds section of our website [www.ifslfunds.com](http://www.ifslfunds.com) and **must be read before submitting the application.**

## CHECKLIST

- Have you read the KIID, SID and T&Cs for the fund(s) you are investing in?
- Lump sum investment: have you sent a payment for the investment amount via bank transfer with the registered name of the corporate entity as a reference?
- Monthly Investment: have you completed section F to set up your Direct Debit and detached & kept the Direct Debit Guarantee in section J?
- Have you read, signed & dated the declaration?

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Marlborough House, 59 Chorley New Road, Bolton, BL1 4QP

Investor Support: 0808 178 9321

Email: [ifslclientsupport@ifslfunds.com](mailto:ifslclientsupport@ifslfunds.com)

Website: [www.ifslfunds.com](http://www.ifslfunds.com)

IFSL

Fund Services